



Los Angeles Unified School District

Office of Data, Accountability and Performance Management
 Student Information Systems Branch

Chris Granado * Angelique Morales * Eunice Combs* Joanne Akasaka * Judi-Lynn Lumpkin * Maria Guzman * Michael Turner * Norma Alvarado * Vic Tomono

Screen 34 - Gifted Menu

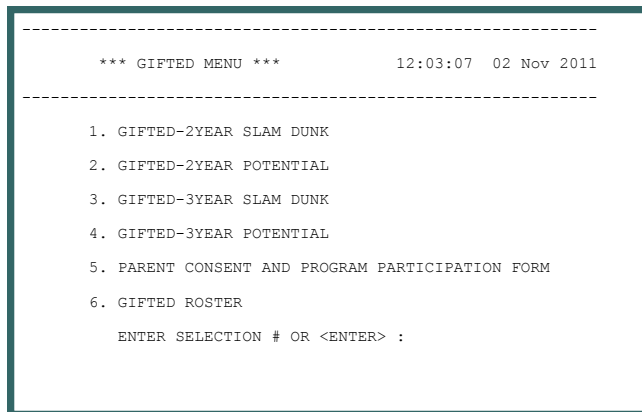
Beginning this month, the Gifted and Talented rosters and letters have a new “home” on the main menu: **Screen 34 - Gifted Menu**. (Gifted reports were previously on Screen 30 - Procs Menu)

Screen 34 will be initially available on the Blue Screen SIS, and very soon also on the Web-SIS (Yellow Screen). There are now four screening reports, options 1-4. Students who have already been identified gifted have a “Y” in the Gifted column. For students not yet identified, use these reports to screen for both *eligible* (“slam dunk”) and *potential* candidates. Students that reside outside of LAUSD have an “@” symbol next to their names and will also need to submit a copy of the Inter-District Permit for verification along with the returned parent letter. Here is a brief description of each new menu option:

1. Gifted-2Year Slam Dunk – Elementary students who have an asterisk (*) next to their names are eligible in the High Achievement Category in the current school year.
2. Gifted-2Year Potential – Elementary students who have a blank next to their names are considered potential in the High Achievement Category; these are students who received three out of four scores that meet the cutoff from the previous two years.
3. Gifted-3Year Slam Dunk – Elementary students who have an asterisk (*) and an “E” for English, or an “M” for math or both letters next to their names are eligible in the Specific Academic Ability Category in the current school year.
4. Gifted-3Year Potential – Elementary students who have a blank next to their names are considered potential in the Specific Academic Ability Category; these are students who received two out of three scores that meet the cutoff for one subject in the previous three years.
5. Parent Consent and Program Participation Form - For students eligible based upon the above four reports, you have the option of printing letters by track, by grade level, by room, or by individual student ID. Follow the on screen prompts to print letters as desired. Letters can be printed multiple times, but will always reflect most recent data available. These letters are crucial in order to begin the Gifted screening process.
Note: Screen 3, Field 30 P/G LANGUAGE is used to determine letter language, like other SIS generated letters.
6. Gifted Roster - This report provides a count of Gifted students by Ethnicity, as well as Gifted LEP students.

For more information or questions regarding the Gifted Program or the identification process, please contact the Gifted office at 213-241-6500 or go to <http://www.lausd.net/GATE>

For assistance with SIS, please call ESIS support at 213-241-4617.



November 2011

Volume 23,
Issue 5

Phone: (213) 241-4617
 Fax: (213) 241-8498

Distribution:

- Elementary Principals
- Elementary AP/APEIS
- Elementary School Admin. Asst.
- Elementary Office Technicians
- Elementary Coordinators

Inside this issue:

| | |
|-------------------------|---|
| Screen 34 Gifted Menu | 1 |
| Parent Access System | 2 |
| CAPA and CMA 2012 | 2 |
| Web-SIS Access | 3 |
| Elementary SIS Training | 3 |
| Dates to Remember | 3 |

333 S. Beaudry Ave. 16th Floor
 Los Angeles, CA 90017

Web: <http://esis.lausd.net>

E-mail: esisupport@lausd.net

Parent Access System Requirements

In preparation for the roll out of the Parent Access System, it is important that Screen 31 has been updated with current parent/guardian information. The new Parent Access System uses **two** data elements provided by parents (or legal guardian) on the LAUSD emergency contact form, the **emergency contact number** and the **e-mail address**. In order for a parent/guardian to log onto the system, these two key fields must be updated on Screen 31 for each parent/guardian that will want to log onto the new systems. (At least Parent/Guardian 1 must have an emergency phone and e-mail address).

```

*** PARENT NOTIFICATION CONTACT INFORMATION ***
0 ID #      : 9426      GARCIA, JUAN CARLOS      DIST ID
011597M173

                1170                1171
                PARENT/GUARDIAN 1      PARENT/GUARDIAN 2
CONTACT NAME   : CYNTHIA GARCIA      MANUEL GARCIA
GENERAL PHONE  : 5551234567          5551239874
ATTENDANCE PHONE: 5555551212        5555553434
EMERGENCY PHONE : 5556667777          5558889999
P/G 1 E-MAIL ADDRESS : CGARCIA@FICTICIOUS.NET
P/G 2 E-MAIL ADDRESS : MGARCIA@NOTREAL.COM

```

To go directly to the emergency phone number fields, at the CONTROL prompt type 1176 and <enter> . You can press <enter> to move to the second emergency number and the e-mail fields. The following sentences can help you identify students missing this information. After updating information, remember to type **FI** <enter> at the CONTROL prompt to save changes. At the Main Menu , type **E** <enter> **PON16** <enter> (Condensed Print for Web-SIS)

Parent/Guardian 1 missing emergency number OR missing e-mail address, by room and by name:

SORT XXXX WITH NO 1176 OR WITH NO 1178 BY ROOM BY NAME NAME ROOM 1170 1176 1178 (N)

Parent/Guardian 2 missing emergency number OR missing e-mail address, by room and by name:

SORT XXXX WITH NO 1177 OR WITH NO 1179 BY ROOM BY NAME NAME ROOM 1171 1177 1179 (N)

Master list of Parent/Guardian 1 & 2 names and emergency numbers from Screen 31:

SORT XXXX BY ROOM BY NAME NAME ROOM 1170 1176 1171 1177 (N)

Master list of Parent/Guardian 1 & 2 e-mail addresses from Screen 31:

SORT XXXX BY ROOM BY NAME NAME ROOM 1178 1179 (N)

Students taking CMA or CAPA for 2011-12

You can now print rosters for Special Education Students that need to take the CMA (California Modified Assessment) or the CAPA (California Alternative Performance Assessment) this school year.

Any Special Education students not taking the CST (California Standards Test) in one or more subjects, may be taking the CMA . Others may require testing with CAPA . The state assessment a student will take is determined by the student's IEP. This information is sent from Welligent to Elementary SIS so that you can print the following rosters to see which students are taking one of these two alternative assessments.

At the Main Menu, type **E** <enter> . (Blue Screen Only)

:CAPA-ROSTER <enter> **OR** **:CMA-ROSTER** <enter>

Note that on the **CMA roster**, the subject(s) a student takes for CMA are also indicated by four letters under the CMA Subject column:

(**E**)nglish Language Arts, (**M**)athematics, (**S**)cience, and (**W**)riting.

Web-SIS Access Form

A new application has been posted for Web-SIS Access (SOAR access is no longer needed by teachers). The new form can be used to add or remove access for up to 6 location codes. Please be advised that we **do not** grant access to Web-SIS for teachers or paraprofessionals, nor is this a recommended practice. (Only Teachers who are also serving at Coordinators, can be granted access). Typically, SAAs, Office Techs and other clerical support staff have access to the blue screen SIS and may also request accounts for Web-SIS access. Other personnel that may request access include the principal, assistant principal, coordinators, instructional coaches, data or Rtl coaches, Title III coaches, Intervention Coordinators, etc.

Additionally, nurses, psychologists and other itinerant personal that need to use Web-SIS to print reports and update students information can be granted access with principal approval.

The principal of each location requested must sign the application before faxing the request to our office at 213-241-8498. Be sure to select the correct access level (read only or read/write) and that all required information is filled out or the form will be returned.

You can find the new form under Web-SIS Resources in the middle column, at <http://esis.lausd.net>.

Web SIS User Resources
[SIS Newsletters](#)
*Latest Newsletter - ****October Newsletter*****

[Elementary SIS Dictionary](#)

[Student Deletes and Port Resets Form](#)

NEW - [Application for Web SIS Access - Click here!](#)

[English Sentence Manual](#)

November Training Opportunities

We are offering a number of opportunities for both Initial and Intermediate Elementary SIS courses this month. Go to the Learning Zone at <http://lz.lausd.net> to enroll.

- **Thursday, November 10, 2011** - Zelzah Training Facility, Bldg 3, Reseda, Bldg 3 Room 6
 - ⇒ **Initial** Elementary SIS: 8:00 AM -11:30 AM
 - ⇒ **Intermediate** (Sentence Writing): 12:30 PM - -3:30 PM
- **Wednesday , November 16, 2011** - Beaudry Training Facility, 10th Floor, Room 10-102
 - ⇒ **Initial** Elementary SIS: 8:00 AM -11:30 AM
 - ⇒ **Intermediate** (Sentence Writing): 12:30 PM - -3:30 PM

Check the esis.lausd.net website for news and announcements as well as links to new user guides and support documents coming soon!

November Dates To Remember!

| | |
|---|---|
| October 28 - 4 TK A & C Month 3 Classification due November 2 - Single TK grading window opens November 4 - 4 TK A & C grading window closes - 4 TK A & C Month 3 Statistical due November 11 - 4 TK C Month 3 Statistical due - 4 TK A, B & C Month 4 Classification due - 4 TK D Month 5 Classification due | November 18 - 4 TK D Month 5 Statistical due November 24 - 4 TK D Month 5 Statistical due - Single TK Month 3 Classification due - 4 TK A, B & C Month 4 Classification due November 30 - 4 TK D Month 5 Statistical due - 4 TK A,B & C Statistical due - Single TK Month 3 Statistical due |
|---|---|



333 S. Beaudry Ave. 16th Floor
 Los Angeles, CA 90017
esis.lausd.net

Phone: (213) 241- 4617
 Fax: (213) 241- 8498
 E-mail: esissupport@lausd.net