

SCHOOL SUPERVISION AIDE AND (RESTRICTED)

DEFINITION

Assists in maintaining proper environment and student control at an elementary or secondary school.

TYPICAL DUTIES

Performs regularly scheduled non-classroom supervision duties, supervising students in the cafeteria, indoor assembly areas, outdoor eating areas, halls and restrooms, on the playground and in other areas to which assigned.

Enforces activity and safety rules in school buildings and on school property.

Reports problems of a serious nature, including recurring behavioral problems and safety hazards to the Principal, or another designated certificated employee.

Works with the school staff in alleviating behavioral problems occurring during supervision periods.

Assumes responsibilities in inclement weather as assigned by the Principal or other certificated employee.

Performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS AMONG RELATED CLASSES

A School Supervision Aide and (Restricted) assists certificated employees in maintaining a proper behavioral environment at elementary or secondary schools. In accordance with State Bill 2160, all employees employed in a school district part-time playground position are part of the classified service. Employees in the (Restricted) class are employed in accordance with Education Code Section 45108.

A School Supervision Aide assists certificated employees in maintaining a proper behavioral environment at elementary or secondary schools.

A Playground Worker assists a Playground Supervisor or Senior Playground Supervisor in conducting recreational activities on a school playground.

SUPERVISION

General supervision is received from the Principal and/or other certificated employee as assigned. A School Supervision Aide and (Restricted) does not exercise supervision over other District employees.

CLASS QUALIFICATIONS

Knowledge of:

Safety rules and conditions to be maintained by students
Standards of courtesy and behavior expected of students
Games and sports in which students participate

Ability to:

- Maintain acceptable standards of behavior among students
- Maintain poise, exercise tact and good judgment
- Encourage students in games and activities
- Work effectively with District personnel, community representatives, parents and students

ENTRANCE QUALIFICATIONS

Education:

Graduation from high school or its equivalent is preferable.

Experience:

Experience in working with youth is preferable.

This class description is not a complete statement of essential functions, responsibilities, or requirements. Entrance requirements are representative of the minimum level of knowledge, skill, and/or abilities. To the extent permitted by relevant law, management retains the discretion to add or change typical duties of the position at any time, as long as such addition is reasonably related to existing duties.

New Class

01-01-19

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