

SENIOR WINDOW/WALL WASHER

DEFINITION

Supervises and participates in the work of a crew that cleans glass surfaces, walls, ceilings, and kitchen appliances.

TYPICAL DUTIES

Supervises and works with employees engaged in cleaning glass surfaces, including window panes, glass partitions, transoms, glass doors, and skylights; and in washing ceilings, walls, and kitchen appliances.
Coordinates the work of the crew with the school administrator and Plant Manager.
Coordinates clean-up from fires, flood, vandalism, etc.
Inspects the quality and quantity of employees' work.
Orders and maintains inventory control of supplies.
Maintains records and writes reports.
Inspects safety equipment used by employees.
Supervises the proper wearing and adjustment of safety belts, safe placement and adjustment of ladders and other equipment, and operation of suspended/electric scaffolds.
Removes and replaces screens, window blocks, grills, and vent covers.
Reports needed repairs for broken, splintered, or hazardous window frames and defective anchor bolts to the Plant Manager and/or craft supervisor.
Instructs new employees in window and wall cleaning and safety methods.
May supervise and/or perform the duties of Building and Grounds Workers, as needed.
Performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS AMONG RELATED CLASSES

A Senior Window/Wall Washer supervises and participates in the work of a crew engaged in cleaning glass surfaces, walls, ceilings, and kitchen appliances.

A Window/Wall Washer cleans glass surfaces, walls, ceilings, and kitchen appliances.

SUPERVISION

General supervision is received from a designated supervisor or manager. Immediate supervision is exercised over Window/Wall Washers and possibly Building and Grounds Workers.

CLASS QUALIFICATIONS

Knowledge of:

Techniques, and equipment used in washing of glass surfaces, walls, ceilings, and kitchen appliances
Cleaning materials, such as soap, detergents, and disinfectants
Types and weights of glass
Safety regulations of the California Division of Occupational Safety and Health, better known as (CAL/OSHA) and the California Occupational Safety and Health Act
Sterilization and sanitation standards used in custodial work
General grounds maintenance practices, machinery, and equipment

Principles of supervision and obligations of supervisors under the provisions of the labor agreement applicable to subordinates

Ability to:

Adjust and use window and wall-washing equipment
Set up extension ladders and scaffolding
Test and use safety belts and harnesses
Lead a crew of Window/Wall Washers and/or Building and Grounds Workers
Communicate effectively with site administrators, Maintenance and Operations area management, craft supervisors, and subordinate staff
Maintain records and write reports
Supervise and train subordinates
Schedule substitute Building and Grounds Worker assignments
Identify appropriate safe means of securing and tying off suspended scaffolding equipment and appropriate wind conditions for use of suspended scaffolding

Special Physical Requirements:

Ability to work safely from a scaffold or extension ladder
Safely lift and carry up to 100 pounds
Safely move heavy supplies, machinery, and equipment
Stamina to stand and walk for long periods of time
Ability to stand, walk, bend, crawl, climb, reach overhead, crouch, kneel, balance, push and pull

ENTRANCE QUALIFICATIONS

Education:

Graduation from high school or evidence of equivalent educational proficiency.

and

Verification of successful completion of Maintenance and Operations authorized courses in Custodial Training, Supervisory Practices, and Scheduling Practices.

Experience:

Two years of window washing experience that required the use of safety belts, extension ladders, and scaffolding.

Special:

Authorized Low Pressure Heating and Ventilation course must be successfully completed by the completion of the probationary period.
A valid California Driver License.
Use of an automobile.

SPECIAL NOTE

Employment is subject to medical clearance which meets pertinent provisions of the General Industry Safety Orders of the California Code of Regulations regarding protective equipment when exposed to hazardous materials including, but not limited to, asbestos or lead.

This class description is not a complete statement of essential functions, responsibilities, or requirements. Requirements are representative of the minimum level of knowledge, skill, and abilities. Management retains the discretion to add or change typical duties of a position at any time.

Revised
01-13-14
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