

## SENIOR INSULATOR/ASBESTOS ABATEMENT WORKER

### DEFINITION

Plans, reviews, and estimates asbestos and lead abatement jobs or assists in scheduling and directing asbestos and lead based paint abatement, in-place lead management, and insulation activities and personnel.

### TYPICAL DUTIES

- Plans the repair, removal, disposal, or encapsulation of asbestos-containing insulation or building materials, and the abatement or in-place management of lead based paint on structures and mechanical systems.
- Performs site assessments to determine the impact of asbestos and lead-containing materials on construction projects and reviews similar reports prepared by environmental consultants.
- Assists in the preparation of contracts for asbestos and lead abatement and insulation work, inspects contract work, and recommends payments to contractors.
- Reviews environmental consultants' reports for accuracy and to ensure that time frames meet legal requirements.
- Surveys sites in order to recommend the method of abatement of asbestos and lead-containing building materials.
- Prepares job estimates, including sketches of work required, and labor and material requirements and costs.
- Prepares reports describing inspection findings and impacts to projects as determined by review of construction drawings.
- Assists in scheduling and directing employees engaged in abatement of asbestos and lead containing building materials, and the installation, alteration, and repair of other insulation and building materials.
- Inspects jobs for progress, quality, and conformity to standard operating procedures, especially safety regulations.
- Assists in training personnel and in arranging workshops and in-service training programs on the installation, alteration, and repair of insulation and the repair, removal, disposal, or encapsulation of asbestos and lead-containing building materials.
- Assists in the preparation of applications for State funded abatement projects and documentation that substantiates project completion.
- Prepares job orders and requisitions for stock and nonstock materials.
- Plans sequence of work to be completed by employees assigned to a job.
- May oversee the work of Asbestos Surveyors in the inspection of school buildings to determine the condition of asbestos-containing materials.
- May act for the Asbestos Abatement Supervisor in the event of absence.
- May participate in conferences with school administrators and personnel from Maintenance and Operation areas, the Office of Environmental Health and Safety, project management, construction, and other District offices regarding asbestos and lead abatement.
- Performs related duties as assigned.

## DISTINGUISHING CHARACTERISTICS AMONG RELATED CLASSES

A Senior Insulator/Asbestos Abatement Worker plans, estimates, and orders required materials, and/or assists in directing employees performing asbestos and lead abatement and insulation activities.

The Asbestos Abatement Supervisor supervises crews of workers involved in asbestos and lead abatement and inspects the work for compliance with federal, State, and District standards.

An Insulator/Asbestos Abatement Worker abates asbestos-containing building materials and installs, alters, and replaces insulation on pipes, tanks, ducts, and other equipment.

## SUPERVISION

General supervision is received from a Complex Project Manager or the Asbestos Abatement Supervisor. Work direction may be given to Insulator/Asbestos Abatement Workers and Asbestos Abatement Assistants. Functional supervision may be exercised over the inspection and sampling of asbestos-containing building materials performed by Asbestos Surveyors.

## CLASS QUALIFICATIONS

### Knowledge of:

- Methods of repair, removal, and encapsulation of asbestos and lead-containing materials
- Materials, tools, and equipment used in asbestos and lead abatement and insulation work and inspection methods
- Vendors, materials, and equipment available in the asbestos and lead abatement field
- Federal, State, and local asbestos and lead regulations
- Federal Environmental Protection Agency and California Occupational Safety and Health Administration standards
- Government building codes, orders, and ordinances
- Safety regulations pertinent to asbestos and lead abatement
- Job estimating methods

### Ability to:

- Read and interpret plans, drawings, and contract specifications
- Make accurate job estimates of materials and labor
- Prepare sketches, job orders, and material requisitions
- Work effectively with school administrators and other District employees
- Communicate effectively both orally and in writing
- Operate a computer and associated peripheral equipment

### Special Physical Requirements:

- Ability to stand, walk, bend, crawl, reach overhead, crouch, kneel, balance, push, pull, and lift up to 100 pounds in inspecting or assisting with projects when needed
- Ability to work safely at heights including the use of ladders, scaffolds, and other related equipment
- Ability to work safely in confined spaces
- Ability to do physical work under conditions involving temperature extremes
- Sufficient vision to perform site surveys and assessments

## ENTRANCE QUALIFICATIONS

### Education:

Graduation from high school or evidence of equivalent educational proficiency, preferably supplemented by successful completion of asbestos and lead abatement seminars or workshops and courses in supervision, organization, and communication. Graduation from a recognized college or university with a bachelor's degree or higher in engineering or a closely related field is preferable.

### Experience:

Two years of journey-level experience in building construction or maintenance including one year of experience performing or planning and coordinating asbestos abatement or insulation activities.

OR

Certification from the State of California as a Certified Asbestos Consultant and one year of experience performing or planning and coordinating asbestos abatement or insulation activities.

### Special:

Successful completion of EPA-approved Model Accreditation Plan courses for Contractor/Supervisor, Building Inspector, and Project Designer are required by completion of the probationary period.

A Maintenance Planning Techniques Certificate is required by completion of the probationary period.

Certification by the California Department of Health Services as a Lead Inspector/Assessor and as a Lead Abatement Project Monitor is required by completion of the probationary period.

A valid California Driver License.

Use of an automobile.

## SPECIAL NOTES

1. Requires wearing a negative pressure respirator.
2. Employment is subject to medical clearance.
3. Positions in this classification are subject to pertinent provisions of the General Industry Safety Orders of the California Code of Regulations regarding protective equipment when exposed to hazardous materials, including, but not limited to, asbestos and lead.

This class description is not a complete statement of essential functions, responsibilities, or requirements. Entrance requirements are representative of the minimum level of knowledge, skill, and/or abilities. To the extent permitted by law, management retains the discretion to add or change typical duties of the position at any time, as long as such addition or change is reasonably related to existing duties.

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LKD