

EQUIPMENT MECHANIC

DEFINITION

Performs a variety of semiskilled and unskilled tasks in the repair of furniture, toys, and equipment at Early Education Centers.

TYPICAL DUTIES

Repairs, replaces, and reinforces legs of tables and cots and repairs chairs, steps, ramps, and easels.
Recovers tables, using linoleum, formica, or masonite.
Replaces torn canvas on cots.
Replaces broken windows on playhouses and storage sheds.
Replaces broken locks and hasps on cupboards.
Stores broken or unused furniture and toys.
Purchases items, such as replacement parts for toys, directly from vendors when such items are not in warehouse stock.
Delivers supplies and equipment to Centers, moves equipment at Centers as requested by Children's Center Supervisors, and helps move supplies and equipment when Centers are relocated.
Builds cupboard dividers, shelves, and doors; movable coat racks; and other simple equipment.
Assembles new wheel toys, such as tricycles and wagons, which are delivered unassembled, makes minor repairs to them, and replaces broken or worn parts.
Performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS AMONG RELATED CLASSES

An Equipment Mechanic performs a variety of shop and field repair work of a semiskilled and unskilled nature without technical supervision.

A Maintenance Worker performs a variety of tasks to assist with the maintenance and repair of school buildings, equipment, appliances, or grounds, including moving, installing, repairing and maintaining of school and office furniture and equipment. A Maintenance Worker (Restricted) is assigned in accordance with the provisions of Education Code 45259.

A Supervising Maintenance Worker plans, schedules, and supervises the work of Maintenance Workers and Equipment Mechanics.

SUPERVISION

General supervision is received from a Supervising Maintenance Worker. No supervision is exercised.

CLASS QUALIFICATIONS

Knowledge of:

Common and safe practices, processes, and materials involved in the repair of wooden and metallic furniture and toys

Ability to:

Use common hand and electric tools
Recognize toy and equipment hazards to children

Special Physical Requirement:

Safely lift and carry items weighing up to 100 pounds

ENTRANCE QUALIFICATIONS

Education:

Graduation from high school or evidence of equivalent educational proficiency.

Experience:

Six months of experience involving maintenance or repair using hand or small power tools, preferably in the repair of furniture and toys.

Special:

A valid California Driver License.

This class description is not a complete statement of essential functions, responsibilities, or requirements. Requirements are representative of the minimum level of knowledge, skill, and/or abilities. Management retains the discretion to add or change typical duties of the position at any time.

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LKD