

## REGIONAL CONSTRUCTION DIRECTOR

### DEFINITION

Provides overall administrative and functional management to an assigned regional area's new school construction and modernization projects.

### TYPICAL DUTIES

Develops, assigns, and monitors performance of New Construction Managers and assigned subordinate project offices relative to construction program requirements.

Reviews status and provides management reports relative to overall progress relative to construction project delivery schedules.

Reviews status and provides management reports relative to scheduling, cost control, staffing and other related construction contract requirements.

Reviews and inspects construction site offices to assess performance of construction teams and adherence to legal and safety requirements.

Coordinates with District management personnel and organizational departments such as the Office of Environmental Health & Safety, Facilities Planning and Project Development, Facilities Design, Real Estate, Facilities Contract Administration, Construction Inspection, Facilities Maintenance & Operations, and Local Districts to solve construction related issues.

Develops, establishes, and administers policies for the operation of an assigned regional area.

Reviews recommended actions in resolving disputes relative to construction projects.

Implements recommended internal policies and procedures.

Performs other related duties as assigned.

### DISTINGUISHING CHARACTERISTICS AMONG RELATED CLASSES

A Regional Construction Director provides managerial oversight to an assigned regional area and in conjunction with higher management, coordinates and implements new construction and repair and modernization program related activities.

The Director of Facilities Construction provides administrative direction and oversees the activities of all of the staff in the Construction Branch. The Deputy Director of Facilities Construction assists in the daily administration of the branch, participates in planning, organizing, and directing branch functions, carries out particularly complex or sensitive projects, and acts for the Director as required.

A New Construction Manager provides managerial and construction oversight to a multiple number of Senior Resident Construction Engineers and Resident Construction Engineers.

### SUPERVISION

Administrative direction is received from higher level Facilities Management staff. General direction is exercised over multiple New Construction Managers. Functional direction is exercised over areas of responsibility including construction and contractor coordination, project schedules, cost control, dispute resolution, safety, contract administration, and quality control.

## CLASS QUALIFICATIONS

### Knowledge of:

Engineering theory and practices as related to the construction of major building structures  
District standards and legal provisions governing school building construction  
Construction related safety requirements, regulations and practices  
School design and construction processes, including contract administration  
Professional services agreements, bidding documents, and contractual requirements applicable to Public Work Projects  
Principles of the Public Contract Code, contract law, scheduling, estimating, and construction of buildings and structures  
Budgetary planning and control  
Principles of organization, management, and supervision  
Principles of construction estimating and budget planning  
Principles of project costs controls and related software  
Principles of project scheduling  
Basic District personnel rules, regulations, practices, and policies

### Ability to:

Plan, coordinate, and provide leadership in complex activities related to new construction and modernization projects  
Provide effective oversight of multiple operations and evaluate operational effectiveness  
Deliver construction projects on schedule and within budget  
Read architectural plans  
Estimate material and labor costs related to project budgets and construction methods  
Analyze and interpret technical materials accurately and effectively  
Prepare clear and concise written communications and reports  
Conduct meetings and make effective oral presentations  
Allocate staff appropriately  
Work effectively and with flexibility to accommodate shifting priorities  
Manage multiple priorities simultaneously  
Supervise and train staff in uniform policies and procedures

## ENTRANCE QUALIFICATIONS

### Education:

Graduation from a recognized college or university with a degree in architecture, engineering, planning, facilities management, or construction management. College-level courses in business administration, public relations, accounting, school finance, personnel management, and communications are preferable.

### Experience:

Seven years of executive or administrative experience managing large programs or projects in construction value excess of \$200 million involving construction of new facilities, or the planning and coordinating of capital projects and/or facilities maintenance and/or operations. The following work experience is preferable:

- ▶ Experience utilizing Building Information Modeling (BIM)
- ▶ Experience in Leadership and Environmental Design (LEED) certified projects and/or the Collaborative For High Performing Schools (CHPS)
- ▶ Experience in Formal Construction Partnering
- ▶ Experience with DSA construction/design processes

Special:

Any one of the following is preferable:

A valid Certificate of Registration as a Professional Engineer by the California State Board for Professional Engineers and Land Surveyors

A valid Certificate of Registration as a licensed Architect by the California State Board of Architectural Examiners.

A valid Certified Construction Manager (CCM) credential by the Construction Manager Certification Institute (CMCI)

AND

A valid California Driver License.

Use of an automobile.

SPECIAL NOTE

An employee in this class may be subject to the reporting requirements of the District's Conflict of Interest Code.

This class description is not a complete statement of essential functions, responsibilities, or requirements. Requirements are representative of the minimum level of knowledge, skill, and/or abilities. Management retains the discretion to add or change typical duties of a position at any time.

Revised  
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HV