



Los Angeles Unified School District  
Professional Development & Leadership  
Teacher Development and Support  
District Intern Program



## CONFETTI!!!

Volume #14 Issue #54 NEWSLETTER

May 13, 2009

### *A Message from Mary H. Lewis, Administrator*



The ability to listen is a cultured, learned skill; and neither a random, nor, natural act. Because listening is a skill that one must want to develop, and one that requires focus and reinforcement, this issue of the *Confetti* is devoted to sharing some insights toward increasing our professional background on this topic.

We must have the ability to relate to students in order to teach them. An important aspect of establishing relationships with others is to learn how to listen to them. Often, students complain that they are "never listened to." Some suggestions toward increasing listening potential are presented as follows.

First, position yourself to listen, if you wish students to believe that you are listening to them. Stop whatever you are doing when a student talks to you, even though it is certainly possible that you can do more than one thing at a time. You can listen and glance over a report at the same time. However, students are unconvinced that you are listening to them if you are grading a paper, completing a report, glancing around the room when he, or she, is talking to you.

Look into the eyes of the student and engage her or him by leaning toward the student. Avoid leaning backward, because leaning away is read as an action of disengagement. Instead, maintain a quiet composure and connect mentally as the student is talking to you. Focus on what is being said, without interrupting, while making mental notes of the student's words, expressions and nonverbal communication. Notice how the student supports or feels about what he or she is saying. These actions will help generate communication, promote understanding and build rapport. If only momentarily, *accept* what you are hearing without making judgments. Failure to accept will prevent you from fully hearing what is being said.

It is helpful when we train ourselves to connect and explore with students, by asking questions rather than by making statements. By asking questions you can start a dialogue focus on what the student is trying to express. Once you have begun a dialogue, you may be surprised at what you learn, what response you choose to offer, and how you are able to influence.

with interest or curiosity. Students tend to believe that you are not listening if you stop them midstream to offer an opinion, objection or judgment.

To demonstrate to students that you are listening to them, learn to use phrases that represent a tone of intentional listening and encouragement to have the student continue to talk. This also keeps your attention focused on what the student is saying and on the point that you are, indeed, listening to them.

A caution: don't fire questions at the students as soon as he finishes speaking. Doing so makes it appear as if you were formulating replies rather than listening. When you speak, paraphrase the student's words with, "So, what you're saying is..." or, "Am I correct to say that you said...?" Then, "Let me ask you this..." which keeps the focus on what the student said and reduces the possibility of miscommunication.

Even if the conversation veers in another direction, your desire to learn to listen will translate to into increased interest, involvement and attentiveness.

End discussions by summarizing what was said, including key points. This demonstrates that you heard what the student said and gives the person a chance to add points or clarify any misconceptions. Influencing students becomes easier when you actually see yourself as a participating listener when communicating with them.

Adapted from *The Master Teacher*

Thanks

Mary

## EDUCATION SPECIALIST DISTRICT INTERNS

### CENTSE W 09 & WINTER 09

ESEd 405: Methods of Positive Behavior Support will end on May 11.

### CENTSE YEAR 1

ESEd 512a: All sessions are online. Portfolio make ups will be held at Bancroft Middle School on the following dates; Pre IIP make up (Feb. 18<sup>th</sup>) will be held on May 18<sup>th</sup>, other portfolio make ups (Aug. 4, Dec. 15, & April 13) will be held on May 11<sup>th</sup>.

### WINTER '08 M/M – MS

ESEd 406: Collaboration & Communication Skills for Special Ed will begin May 11 and meet May 16 (4 hrs.), 18, 27 & June 1.

### CENTSE W 08

Class will meet with YR. 3 W'07.

### YEAR 1 MILD/MODERATE

ESEd 512a: Technology to Support Student Learning began on April 27. The first class and last class, May 11<sup>th</sup> are on site courses. All other sessions are online. Community Connection is due on May 11.

### CENTSE YEAR 1 (M/S)

ESEd 325: Mobility class will start May 11<sup>th</sup>. ESEd Portfolio tasks –Community Connection is due May 11.

ESEd 402c will continue to meet on May 7 (Thursday) & May 9<sup>th</sup> – at Lanterman (Sat. 4 hrs.) & May 14<sup>th</sup>.

### YEAR 1 MODERATE/SEVERE

ESEd Community Connection is due May 11<sup>th</sup> at Portfolio.

Ed 211g: Curriculum & Methods of Teaching English Language will start May 18<sup>th</sup>.

### YEAR 2 M/M

Textbook collection will be May 6<sup>th</sup> at Harbor Bldg. Portfolio face to face makeup May 11<sup>th</sup> at Bancroft. Exit interviews will be at Bancroft on May 16.

### Year 2 M/S

### Same as Year 2 M/M

### YEAR 3 & CENTSE II

Course portfolio is due May 18<sup>th</sup> at Cienega. Drop off between 4:30-7:30.

Interns who have completed 516 on 4/18:

ESEd 515: Online Advance Seminar begins May 6 from 4-8pm at Harbor. Please bring laptops & hard copies of concept paper, 7 articles, 5 specific articles & 6 journal reviews.

### YEAR 3 M/S

Course portfolios will be reviewed either 5/12 or 5/14 @ Harbor Bldg.

### WINTER 07 (YR. 3) & CENTSE WINTER 08

ESEd 509: Collaborative Teaching & Consultation will continue to meet on May 11 & 18.

Ed 702g & ESEd 516: Teaching English Learners & Professional Development & Relationships will meet Saturday, May 9 @ Cienega for 8 Hours. No classes on May 30<sup>th</sup>.

Terri Kirkland [terri.kirkland@lausd.net](mailto:terri.kirkland@lausd.net)  
323.932.2038

Judy Baines [jab9938@lausd.net](mailto:jab9938@lausd.net)  
323.932.2054

## SINGLE SUBJECT PREPARATION DISTRICT INTERNS

**CPR Scheduled!** The District Intern Program has scheduled two different 4-hour CPR class sessions for this Saturday, May 9. You may attend one of the District's sessions for certification, or find your own CPR class. Furthermore, there will be a **\$50.00 (fifty dollars)** participation fee to pay for the instructor and materials. This will be collected at the classroom door (personal check or cash only) on the date of the session. Please be sure that you have sent your RSVP to Denise Busby so that you can be on the list.

**TPA Workshop!** Thank you to all who attended this very successful workshop! Please continue to read *Confetti!* for future workshops.

### Pre-Induction Semester 3 Winter '07 - '08

**ED 200.2 Advanced Classroom Management Class:** We look forward to seeing you on **Monday, May 11**, at Cochran MS for your final session of *ED200.2 Advanced Classroom Management*. Please be sure to bring all of your materials – and your presentation – to this class.

**Makeup for Advanced Classroom Management** – If you missed a class, your makeup is available online. Please make sure that all work is completed and submitted quickly so that you can receive appropriate credit for the class. *Important* – be sure to complete the **Makeup Verification Form** when submitting any online makeup.

### Preparation Semester 2 S/F '08-09

**Looking Ahead; Portfolio Session, May 11** – We will be collecting work including TPAs, portfolio tasks, and any other assignments that are due. Please be sure that you have all work **assembled** before Monday so that we can process your work as quickly as possible.

**Makeup for Voices of Diversity** – If you missed a class, you **must email** a request for the makeup to Samuel Burke. Please make sure that all work is completed and submitted quickly so that you can receive appropriate credit for the class. *Important* – be sure to complete the **Makeup Verification Form** when submitting any online makeup.

### Preparation Semester 1 Winter '08-09

**Looking ahead...** We look forward to seeing you on **Monday, May 11**, at Cochran MS for your second session of, **ED 200.12 Methods of Teaching English Language Learners**. Be sure to bring all of your textbooks so that you can use them to assemble your lesson. Also, make sure you bring your charged laptop as we will be using a cd-rom of documents for this course.

**Denise Busby**      [denise.busby@lausd.net](mailto:denise.busby@lausd.net)  
323 932-2055

**Samuel Burke**      [samuel.burke@lausd.net](mailto:samuel.burke@lausd.net)  
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## Multiple Subject District Interns

### Schedule of Events

This is a schedule of events for the DI Multiple Subject Preparation program for the next 7 weeks. This will be updated every week in the Confetti:

DAY	DATE	TOPIC	LOCATION	TIME
TUE	05/05/09	TPA 4	Harbor Bldg.	04:30-08:00
FRI	05/08/09	FACT CFT/IATP	Harbor Bldg.	04:30-08:00
SAT	05/09/09	TPA 1-4	Cochran MS	08:00-12:00
MON	05/11/09	Advise/Support	Cochran MS	04:15-08:00
SAT	05/16/09	Portfolio Tasks	Cochran MS	08:00-12:00
MON	05/18/09	Advise/Support	Cochran MS	04:15-08:00
FRI	05/22/09	All Assignments	Cochran MS	08:00-12:00
SAT	05/23/09	All Assignments	Cochran MS	08:00-12:00
WED	05/27/09	Advise/Support ED 219 class	Cochran MS	04:15-08:00
FRI	05/29/09	All Assignments	Harbor Bldg.	04:30-08:00
SAT	05/30/09	All Assignments	Cochran MS	08:00-12:00
SAT	05/30/09	RICA PREP	Irving MS	09:00-03:00
MON	06/01/09	Exit Interviews Advise/Support	Cochran MS	04:15-08:00
FRI	06/05/09	All Assignments	Harbor Bldg.	04:30-08:00
SAT	06/06/09	All Assignments	Cochran MS	08:00-12:00
SAT	06/06/09	RICA PREP	Irving MS	09:00-03:00
MON	06/08/09	Advise/Support	Cochran MS	04:15-08:00
FRI	06/12/09	All Assignments	Harbor Bldg.	04:30-08:00
SAT	06/13/09	CULMINATION	Cochran MS	09:00-01:00
SAT	06/13/09	RICA EXAM	Test sites	12:30-05:00
MON	06/15/09	All Assignments	TBA	04:30-08:00
FRI	06/19/09	All Assignments	Harbor Bldg.	04:30-08:00

### Culmination Date

The Culmination for the District Intern Program will be on **Saturday, June 13, 2009** at Johnnie L. Cochran, Jr. Middle School. Culmination is 10:00 am. DIs culminating is expected to be at Cochran at 9:00 am. There are now **33 days** until culmination.

It is urgent that all of the remaining multiple subject interns finish all coursework, portfolio

assignments, the online course, TPAs, the CFT and IATP assignments from FACT by the **end of May**.

### Exit Interviews

Exit interviews will be conducted at Cochran Middle School on **Monday, June 1, 2009 from 3:30 p.m. to 7:30 p.m.** You must have completed all of your coursework, TPAs and FACT assignments before this date. You must work on a PowerPoint presentation and have all of your portfolios in order. We will go over the requirements at the May 18 portfolio class meeting and will be setting up appointments as well.

### ED 219– Teaching Ethnic Cultures

The final professional development class of the multiple subject cohorts will be online. ED 219, The Curriculum and Methods of Teaching Ethnic Cultures are on the Moodle™ platform and it opened on Friday, May 1, 2009 at 5:00 p.m. You need to go to the website and enroll in the class using your LAUSD e-mail and single sign on:

<http://oi2.lausd.net>

When you get to the website and sign in click on the ED 219 link. If you have any questions e-mail Dan Ontell. Dan Ontell will e-mail you the enrollment code. Your work will be checked daily. The co-instructors for the course are Gwendolyn Poché and Dan Ontell. The only face-to-face meeting for this course will be on Wednesday, May 27, 2009 at Cochran Middle School. All assignments will be turned in electronically to the Moodle™.

### ED 200.19C – Portfolio Class - FACT

The FACT module **Context for Teaching (CFT)** is past due and the **Initial Assessment of Teaching Practice (IATP)** module will be due on Monday, May 18, 2009 at the portfolio class meeting. If you have any questions about CFT or IATP call **Felissa Luque** at 323-932-2056 or **Judy Lyttle** at 323-932-2037

### Support for Interns on Extension

Interns who have to make up coursework, late TPAs, portfolio assignments, FACT tardies and absences **are required to attend** the advisement and support working session on **Monday, May 11, 2009** from 4:15 p.m. – 8:00

p.m., at Cochran Middle School. Most interns have been coming in and finishing a lot of work. However, some interns have not been coming in on Mondays and we will initiate the jeopardy process for those interns who are not coming as required.

Be prepared to turn in course work every Monday.

### CPR Class Participation Survey

You were all e-mailed this form on the April 23<sup>rd</sup>. Please respond to it quickly so we can arrange CPR training for all.

DATE: May 6, 2009  
TO: Culminating Interns  
FROM: Mary H. Lewis, Administrator  
SUBJECT: **Participation in CPR Training Options**

The California Commission on Teacher Credentialing (CCTC) requires that every credential candidate take and successfully pass a Cardiopulmonary Resuscitation Course. The Infant, Child, and Adult authorization must have an expiration date no sooner than **December 31, 2009**. Since the DI program does not offer this class as part of the planned sequence program coursework, you will take this class for no salary points.

We have scheduled a 4-hour CPR class session. You may attend one of the District's sessions for certification, or find your own CPR class. Furthermore, there will be a **\$50.00 (fifty dollars)** participation fee to pay for the instructor and materials. This will be collected at the classroom door (personal check or cash only) on the date of the session.

The DI staff is prepared to offer you the following options:

**OPTION I** ---- (CENTRAL AREA – Cochran Middle School – 4066 W. 17<sup>th</sup> Street Los Angeles 90019)

**I will attend the CPR class on** (See dates and times below). **I understand that I will**

**Receive CPR credit, but no salary points, for my attendance. (All 4 hours are required)**

1. **Saturday, May 9, 2009 8:00 a.m. to 12:00 p.m.**
2. **Saturday, May 9, 2009 12:30 p.m. to 4:30 p.m.**

### **OPTION II** ---- (Other Offerings)

I will certify my CPR skills by attending a one day class through the American Red Cross or American Heart Association. Please note there may be a fee for these options. I understand I must show a CPR Authorization Card to the District Intern Staff prior to **June 1, 2009** to verify completion of this requirement.

### RICA Prep

There will be two RICA prep session on May 30 and June 6 for interns who have not passed the RICA. These sessions will be for the June 13 RICA exams. If you find out you did not pass the RICA when the scores come out on May 11 you need to sign up for the June 13 test? If you are interested in the RICA prep sessions contact Michelle Wells at:

[Michelle.wells@lausd.net](mailto:Michelle.wells@lausd.net)

### RICA Results

Inform Gwendolyn Poché of your RICA test results as soon as you hear about them and forward the confirmation e-mail to her. This will help us in processing intern paperwork.

### BCLAD Candidates

Everyone who passed the CSET LOTE Spanish Subtest III (Test 147) and who completed the program coursework has had their paper work sent to CCTC in Sacramento for processing. You will all receive word on the status of your BCLAD authorizations. Check your LAUSD e-mail for updates. **You cannot go to HR at this time.** As of this moment we are still awaiting final word.

### Saturday Intervention on May 9, 2009

There will be an intervention for interns who have not completed all of their coursework on Saturday, May 9, 2009 at Cochran Middle School from 8:00 a.m. – 12:00 p.m. If you are taking CPR on Saturday you need to take it in

the afternoon so you can attend the makeup session. If you are far behind on coursework you need to attend this.

### Contact Information

If you have any questions about anything related to the multiple subject program please contact us at the e-mail addresses and

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**Remember to make copies of all documents that you submit**

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District Intern Website: <http://www.lausd.net/lausd/offices/di>

RICA Online Registration: [www.rica.nesinc.com](http://www.rica.nesinc.com)

RICA Practice Website: <http://gsep.pepperdine.edu>  
Search – RICA,

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