

## ***Collective Bargaining Education Project***

3303 Wilshire Blvd., #328  
Los Angeles, CA 90010  
(213) 386-3144; Fax: (213) 368-6256

or

Inter-School Mail  
Secondary Education and Support Services, Room A-309

Spring 2001

Dear Teacher Colleague,

Now that we have scheduled to teach one or more of our classes, we would like to tell you about what to expect when we come to your classroom. The Project's purpose is to demonstrate one or more labor-related lessons with your students, so that you can add these lessons to your teaching repertoire in the future. We will bring all student materials, teach the lesson, and manage student behavior while we are there.

We will send you an advance master copy of the lesson, with teacher's instructions and student readings for you to review before the lesson. You can participate in the lesson by circulating among student groups, observing and coaching, and becoming familiar with the content and methodology. Your feedback, as well as comments and questions, are all welcome. At the end of the lesson, we will ask you to complete a short evaluation, which you can return to us through the inter-school mail.

Most of the lessons we teach take approximately 5 - 6 class periods and contain several student assignments. Assignments are collected as a packet at the end of the lesson. You may want to tell students ahead of time how many grades or points the lesson will be worth as a way of communicating the value of the lesson to them. In addition, please tell students that their participation, and therefore, their attendance, is crucial to the successful outcome of the lesson. You may also want to grade students for their participation during this week.

Please call us if you have any further questions or would like more information. We look forward to working with you and your students.

Sincerely,

Linda Tubach and Patty Litwin

Approved by: Bud Jacobs

**COLLECTIVE BARGAINING EDUCATION PROJECT**  
**TEACHER EVALUATION**

Please return through Inter-School mail to: Collective Bargaining Education Project,  
Educational Services, High School Programs, Room A-309

Teacher's Name \_\_\_\_\_ School \_\_\_\_\_

Lesson(s) Taught \_\_\_\_\_ Dates Taught \_\_\_\_\_

Grade(s) \_\_\_\_\_ Subject(s) \_\_\_\_\_

1. Please comment on **teaching materials and presentation**. Were the readings and instructions clear? Were they sequenced and well organized? Were the instructors prepared, able to field questions, handle difficult situations, etc.? How did the instructors relate to students?

2. What important **ideas or content** do you think students learned about labor relations and workplace issues from this (these) lesson(s)? How do you think these lessons address specific needs in the state curriculum? Is this new information learned of value to your students? If so, how?

3. How effective do you think the **methodology** (student-centered, case study/ role play method) was in delivering the content to students? Did the method enrich the content? If so, how?

4. How might you use this lesson in your future teaching?

5. Additional comments (please feel free to use the back of this paper).

Approved by: Bud Jacobs